

**CHILDREN & YOUTH COMMISSION**  
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May 4, 2016

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| Call to Order   | The Children and Youth Commission was called to order by Chair Lefrak at 9:00 am, Engine Room, Market Center City Offices, Santa Fe, New Mexico. A quorum is reflected in minutes.   | <b>2</b>     |
| Approval of Agenda  | <i>Ms. Love moved to approve the agenda as presented with a second from Mr. Rodriguez which passed by voice vote.</i>  | <b>3</b>     |
| Approval of Minutes   | No minutes to approve, special meeting   | <b>3</b>     |
| New Business<br>a. Action Items:<br>• Review Continued<br>Discussion/Recommendations for funding for Children and Youth Commission 2016/17 RFP# 16/26/P | <i>Dr. Salazar moved to not fund the following applicants based on not submitting the mandatory financial documentation within their proposal, as detailed in the Request For Proposal: Impact Personal Safety, Las Cumbres, SF Teen Arts/Warehouse 21 and Santa Fe Children's Museum.</i><br><br><i>Dr. Salazar further moved to table the discussion regarding Gerard's House application until the City Manager approves the appeal. In the event that the City Manager approves the appeal, the Commission will move to discuss and approve prior year's allocation. Should the amount be lessened, the remaining funding will be distributed appropriately. The remaining dollars shall be allocated to the following organizations: Boys and Girls Club based on their services to the south side, YMCA based on services to early childhood care ages 0-5 years and Youth Works recommendation from prior meeting based on original recommended amount. Final numbers will be detailed by the Division Director and presented to the Finance Committee for review and approval prior to City Council, second by Ms.</i> | <b>3 - 5</b> |

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|   | <i>Love, motion carried by unanimous voice vote.</i>   |          |
| Old Business                              | None   | <b>5</b> |
| Comments from the Chair and Commissioners | None   | <b>5</b> |
| Report from Staff                         | Recommendations will be submitted to the Finance Committee for approval prior to presentation to the Governing Body. | <b>5</b> |
| Matters from the Floor                    | None   | <b>5</b> |
| Adjournment and Signature Page            | There being no further business before the Commission, the Chair called for adjournment at 9:50 am                   | <b>5</b> |

**CHILDREN AND YOUTH COMMISSION**  
500 Market Street Santa Fe Railyard Offices  
Wednesday, May 4, 2016  
9:00 am – 9:50 am

**1. Call to Order/Roll Call:**

The Children and Youth Commission meeting was called to order by Joanne Lefrak, Chair at 9:00 am. A quorum was declared by roll call.

**Present**

Joanne Lefrak, Chair  
Tommy Rodriguez  
Allegra Love  
Gus Martinez  
Lisa Salazar, Vice Chair

**Not Present-Excused**

Catherine "Katie" Dry

**Staff Present**

Chris Sanchez, Human Services, Division Director  
K. Margaret Ambrosino, Senior Housing Planner, CDBG Program, City of Santa Fe

**Others Present**

Daniel Slavin, Prospective Member  
Fran Lucero, Stenographer

**2. Approval of the Agenda**

***Ms. Love moved to approve the agenda as presented with a second from Mr. Rodriguez which passed by voice vote.***

**3. Approval of the Minutes**

**No minutes, special meeting.**

**4. New Business**

- a. Continued Review/Discussion/Recommendations for funding for Children and Youth Commission 2016-2017 RFP#16/26/P

The Chair informed the commission members that today's meeting would be to consider allocations/changes/recommendations on additional organizations and review of last meeting recommendations.

Chair Lefrak indicated that after requesting Mr. Sanchez to consult with the City of Santa Fe Purchasing Office regarding missing mandatory financial documentation within the submitted proposals, it was determined that the following agencies did not have their mandatory financial documentation (990) submitted within their original proposals, therefore their proposals are disqualified: Impact Personal Safety, Las Cumbres, Santa Fe Teen Arts/ Warehouse 21 and Santa Fe Children's Museum.

Chair Lefrak also indicated that we are pending a ruling from the City of Santa Fe Manager for Gerard's House. Chair Lefrak indicated that the Gerard's House's application was not accepted the City of Santa Fe Purchasing Office because of not meeting the deadline. Gerard's House filed an appeal to the decision indicating that they were there within the time frame. The City Manager will make the decision to proceed or not proceed with funding.

- Discussion occurred regarding the only agencies, who have yet to be considered to be funded were Santa Fe Botanical Gardens and Youth Leadership Santa Fe. It was determined that the two agencies being discussed receive funding, as outlined below:
  - Santa Fe Botanical Gardens – New organization to Children & Youth Commission, doing good work, request is \$13,000, Recommendation: \$5,000.00
  - \*Youth Leadership Santa Fe –Request: \$25,000 – Recommendation – Commission did not make a formal recommendation.
- Discussion within the Commission occurred about the remaining funding. It was discussed that the Commission has been and continues to focus on funding those organizations, who have and continue to make great impact with the most venerable population. Within the discussion, the Commission agreed to allocate the remaining funds between the following organizations:
  - Girls and Boys Club – Request: \$86,100 – Staff noted that Boys and Girls Club took over the Zona del Sol on the south side and they have done a great job on behalf of the community. Last year they were funded at \$55,000. – Commission reiterated that they support this funding as services are provided in the south side.
  - YMCA – Zona Pre-School – Piñon After Care – Request: \$85,000 - they are asking for 2 specific programs. They expended their funding by mid-year, and there was a waiting list for services. They were funded at \$24,700.00. Commission did indicate that the funding for YMCA will specific to their Zona del Sol Pre-School Program. .
- Youth Works – (Allegra Love recused herself) Request \$100,000, Received \$76,200 last year – Youth Works continues to work with the most At-Risk/High Needs youth in

the community. They have and continue to do a great job in providing wraparound care and alternative educational and career pathways.

- Gerard's House: Allocation to be specified once review is completed by the City Manager.

***Dr. Salazar moved to not fund the following applicants based on not submitting the mandatory financial documentation within their proposal, as detailed in the Request For Proposal: Impact Personal Safety, Las Cumbres, SF Teen Arts/Warehouse 21 and Santa Fe Children's Museum. Dr. Salazar further moved to table the discussion regarding Gerard's House application until the City Manager approves the appeal. In the event that the City Manager approves the appeal, the Commission will move to discuss and approve prior years allocation. Should the amount be lessened, the remaining funding will be distributed appropriately. The remaining dollars shall be allocated to the following organizations: Boys and Girls Club based on their services to the south side, YMCA based on services to early childhood care ages 0-5 years and Youth Works recommendation from prior meeting based on original recommended amount. Final numbers will be detailed by the Division Director and presented to the Finance Committee for review and approval prior to City Council, second by Ms. Love, motion carried by unanimous voice vote.***

The next meeting of the Children and Youth Commission will review the final approved recommendations. May 24, 2016 at 6:00 pm.

**5. Old Business: None**

**Comments from the Chair and Commissioners: None**

**6. Report from Staff: None**

**8. Matters from the Floor**

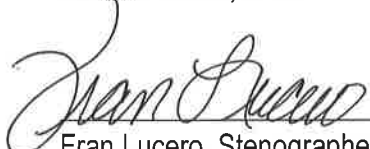
**No comments.**

**9. Adjournment**

***There being no further business before the Commission, the Chair called for adjournment at 9:50 a.m.***

**Signatures:**

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Joanne Lefrak, Chair

  
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Fran Lucero, Stenographer